## The Higher Space - Classes and Courses Terms and Conditions

Thank you for choosing one of our Classes and Courses at The Higher Space!

Below you will find our specific terms and conditions relating to all our classes and courses we provide. Please read them carefully and ensure you are happy with them before authorising your booking.

Please direct any questions or concerns you may have to our team:

T: +44 (0) 151 207 7568

E: <u>admin@wiredaerialtheatre.com</u>

Thanks and see you in there!

## Payment Details

We accept cash, cheques and payments by BAC S. Please make cheques payable to Wired Aerial Theatre.

## BANK DETAILS

Account Name: Wired Aerial Theatre | Bank: NatWest | Account Number: 45392501 | Sort Code: 60-13-19 BIC: NWBK GB 2L | IBAN: GB40 NWBK 6013 1945 3925 01

- 1. Please ensure you have completed and returned a booking form specific for the Class or Course you are undertaking.
- 2. Your booking will only be confirmed once we have received full payment.
- 3. A place can be reserved for a maximum of 1 week but this must be agreed by the Education Coordinator.
- 4. All international payments may be subject to a small processing fee levied by the bank and additional bank charges must be covered by the participant.
- 5. All international payment must be made in GBP.
- 6. Cancellation Policy;
  - i. A full refund will be given if a place is cancelled 2 weeks or more before the class or course begins or if it is cancelled due to unforeseen circumstances.
  - ii. A 50% refund will be given if a place cancelled more than 7 days before the class or course begins.
  - iii. No refund will be given if a class or course is cancelled 7 days or less.
  - iv. Class or course payments cannot be refunded or transferred once a class has begun.
- 7. Please ensure you are on time and ready to begin prior to the start of the class or course.
- 8. All participants for any *adult aerial courses or workshops (only)* must be over the age of 16.
- 9. All participants for any junior aerial courses or workshops (only) must be between 6 15 years.
- 10. All participants of any *aerial courses or workshops (only)* must complete a disclaimer form prior to each class or course.
- 11. Each participant is required to take part in the led 'warm-up' (this is specific to an aerial course only).
- 12. Latecomers will be admitted on the discretion of the teacher.
- 13. Participants must vacate the studio within 15minutes of the end of class.
- 14. Please notify the Education Coordinator of any medical reasons that may limit you from taking part in the class or course.
- 15. All participants must provide us with an emergency contact on the registration form.
- 16. The Higher Space is used on a regular basis by individuals and visiting companies. Please do not use or tamper with any of the equipment unless instructed to do so.
- 17. All classes and course, unless otherwise stated will be held at; The Higher Space, 10 Cotton Street, Liverpool, L3 7DY

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