

## **Aerial Circus Tutor (freelance)**

<b>Job Title:</b>	Aerial Circus Tutor
<b>Contract Dates:</b>	18 <sup>th</sup> September 2017 – 9 <sup>th</sup> July 2018, with possibility of extension for the next academic year.
<b>Location:</b>	The Higher Space, 10 Cotton Street, Liverpool, L3 7DY
<b>Contract Type:</b>	Freelance
<b>Days/Hours:</b>	Mondays 5-7pm, according to the Course Block Schedule detailed below. In the unlikely event that a classes or classes are due to low attendance, you will not be paid but will be given at least two weeks' notice of this.
<b>Contract Pay:</b>	£25/hour (£50 per two-hour Monday session)
<b>Holiday:</b>	It is expected that you will be able to work on all dates given in the schedule below.
<b>Responsible to:</b>	Daniela B Larsen, Head Performer & Education Coordinator
<b>Probation period</b>	3 months
<b>Notice Period</b>	1 month

### **General Outline:**

Wired Aerial Theatre creates and delivers inspirational aerial performance. Based in Liverpool at its Centre for Aerial Excellence, The Higher Space, and touring nationally and internationally, the company delivers a varied programme of work including indoor and outdoor touring performance, education and training work, workshops and consultancy. The freelance Aerial Circus Tutor role will deliver Wired's regular Junior Aerial Circus classes, for children aged between 6-15 years. This role requires the post holder's involvement in devising, delivering, and assessing this programme of classes.

### **Job Description**

#### **The post holder will:**

- Deliver the Junior Aerial Circus workshop programme at The Higher Space, aimed at participants aged between 6-15 years of age. Wired Aerial Theatre attracts a diverse range of participants and users of all skill levels.
- Be responsible for producing lesson plans for the sessions which clearly states objectives of lessons and goal setting. Wired Aerial Theatre will gladly assist in this process to ensure both parties are happy and confident in the planning and delivery of the sessions.
- Maintain records for all attenders and participants at classes.
- Work within the grading system operated by Wired to monitor, evaluate and document the sessions and the students' work, including awarding 'Star of the Week' and presentation sessions at the end of each block.
- Ensure that all workshop and training participants complete the necessary registration, disclaimer and equal opportunities forms, and ensure documents are filed and maintained efficiently.
- Take cash payments from drop-in students and issue receipts.
- Comply with Wired Aerial Theatre's health & safety, insurance and equalities policies.
- Assist in the promotion of the workshop and training programme as required, including circulating promotional material to relevant groups and individuals
- Be a key-holder for The Higher Space

## Schedule

The Higher Space follows a block system which, in general, fits within term times. The successful candidate will lead classes in Junior Hoop (5-6pm) and Junior Silks (6-7pm), which are scheduled to take place on Monday evenings during the contract period

### **BLOCK 1 (6 weeks)**

WEEK 1: Mon 11 Sep  
WEEK 2: Mon 18 Sep  
WEEK 3: Mon 25 Sep  
WEEK 4: Mon 2 Oct  
WEEK 5: Mon 9 Oct  
WEEK 6: Mon 16 Oct

### **BLOCK 2 (6 weeks)**

WEEK 1: Mon 30 Oct  
WEEK 2: Mon 6 Nov  
WEEK 3: Mon 13 Nov  
WEEK 4: Mon 20 Nov  
WEEK 5: Mon 27 Nov  
WEEK 6: Mon 4 Dec

### **BLOCK 3 (5 weeks - early half term)**

WEEK 1: Mon 8 Jan  
WEEK 2: Mon 15 Jan  
WEEK 3: Mon 22 Jan  
WEEK 4: Mon 29 Jan  
WEEK 5: Mon 5 Feb

### **BLOCK 4 (5 weeks - early Easter)**

WEEK 1: Mon 19 Feb  
WEEK 2: Mon 26 Feb  
WEEK 3: Mon 5 Mar  
WEEK 4: Mon 12 Mar  
WEEK 5: Mon 19 Mar

### **BLOCK 5 (6 weeks)**

WEEK 1: Mon 9 Apr  
WEEK 2: Mon 16 Apr  
WEEK 3: Mon 23 Apr  
WEEK 4: Mon 30 Apr  
WEEK 5: [Bank Holiday]  
WEEK 6: Mon 14 May  
WEEK 7: Mon 21 May [to make up for Bank Holiday]

### **BLOCK 6 (6 weeks)**

WEEK 1: Mon 4 Jun  
WEEK 2: Mon 11 Jun  
WEEK 3: Mon 18 Jun  
WEEK 4: Mon 25 Jun  
WEEK 5: Mon 2 Jul  
WEEK 6: Mon 9 Jul

We may look to put on events during school holiday periods, and occasionally receive requests for private workshop sessions, birthday parties, etc. Any additional hours for events such as

these, which are over the contracted hours above, will be discussed and agreed in advance according to availability.

## **Personal Specification**

### **In a successful candidate Wired Aerial Theatre is looking for:**

- Someone with excellent teaching skills and a strong professional background in Aerial Circus, who is excited about passing on their skills and tricks of the trade to students.
- Someone who will inspire students with their previous performance experience, but also in how they approach teaching (whether to beginners or more accomplished performers refining or seeking new goals within their work)
- Someone who is eager to push boundaries and is committed to developing new practice; refining and developing methods of skill acquisition, and exploring these within Wired Aerial Theatre's goals within education

The post requires clear communication, organisation and excellent time management skills. We require a candidate that has strong interpersonal skills.

### **Essential Key Skills and Experience:**

- Accomplished performer/practitioner
- Excellent organisational skills and the ability to teach according to a grading system with clear learning objectives and goals.
- Solid experience of preparing teaching sessions and delivering aerial circus skills and classes at all levels of proficiency
- Experience of working with children and young people
- Experience of working in a fast-paced creative environment
- Strong interpersonal skills
- A problem solving, can-do attitude
- To be enthusiastic and flexible within the working environment
- Current First Aid Certificate
- Current DBS certificate

## **How to Apply**

Applicants should send their CV with a covering letter (no longer than 1 page please) explaining how they meet the requirements of this role to [admin@wiredaerialtheatre.com](mailto:admin@wiredaerialtheatre.com).

**Deadline:** All applications must be received by 5pm on Thursday 17<sup>th</sup> August 2017.

**Interviews:** Shortlisted candidates will be invited to The Higher Space on Wednesday 13<sup>th</sup> September 2017 for an interview and to lead a short practical workshop (more information about this will be given to successful applicants).