

Job Description

Aerial Dance Developer

Employer:	Wired Aerial Theatre
Job Title:	Aerial Dance Developer
Contract Detail:	This is a permanent position
Contract Pay:	£24,500 per annum
Location:	The Higher Space, (Liverpool), Edge Hill University (Ormskirk), LIPA (Liverpool) & various locations as necessary
Hours:	40hrs/week
Holiday:	20 days paid holiday (plus Statutory Holidays)
Responsible to:	Artistic Director and Education Co-ordinator
Responsible for:	Workshop Leaders, Support Staff, Workshop participants and Students
Timetable:	Typically 9-5pm but there may also be regular evening and weekend sessions as required, depending on project activity

The nature of the post means that some evening and weekend work is a regular part of the role. From time to time the workload may require additional hours to be worked for which, Time Off In Lieu (TOIL) will be offered.

General Outline:

Wired Aerial Theatre creates and delivers inspirational aerial performance. Based in Liverpool at their centre for aerial excellence, The Higher Space, and touring nationally and internationally, the company delivers a varied programme of work including indoor and outdoor touring performance, education and training work, workshops and consultancy. The Aerial Dance Developer is a new post within our team, and is being introduced to allow us to dedicate someone who can bring inspiration to younger year flying and aerial dance enthusiasts, as well as cultivating opportunities and bridge the gap between undergraduates and professional level aerial companies, cultivating aerial performers who are mentally ready and highly skilled and eager to make a valued contribution to the aerial performance genre. This role will assist with the devising of and be responsible for the delivery of the Education and Workshop programmes both at The Higher Space and at our various HE venues. This role will also involve building awareness of aerial dance by assisting in the design of new and exciting learning opportunities through the company.

The Candidate:

We're looking for an inspiring and proactive professional; a performer who is more concentrated on teaching their skills than performing professionally. A wonderful teacher whose sole purpose is to engage and inspire people to learn and experience aerial performance/ aerial dance. The main focus would be to develop awareness and involvement in Aerial Dance at The Higher Space, but also across the country and further afield.

The successful candidate will have:

- dance performance and aerial skills experience
- experience of teaching in a variety of contexts and of devising and leading workshops
- a genuine interest in aerial dance, its history and its future
- experience of related administrative work - creating staff schedules using a company plan as a basis, keeping registers, student logs, assessment writing etc
- experience and an interest in communicating with various educational venues and working to bring companies and visions together
- excellent communication, organisation and time management skills
- the ability to work well as part of a small team in a fast paced environment and to manage a varied workload

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Education Work

Working closely with the Artistic Director and Education Co-ordinator, the post holder will:

- investigate and assist in the development, accreditation and implementation of educational certificates in Aerial Performance Techniques based at The Higher Space which is aimed at professionals, degree level students or undergraduates wishing to specialise in Wired Aerial Theatre's type of work.
- with support from the Education Co-ordinator, devise and deliver a workshop programme at The Higher Space in line with the objectives of the Business Plan that will position Wired Aerial Theatre and The Higher Space as an internationally recognised centre of excellence for aerial performance at both youth, amateur and professional level. This will involve exploring the set-up of aerial academy groups in our existing HE venues and at THS, communication with freelance/lead artists and participants
- devise, deliver, monitor and evaluate teaching sessions and workshops. Report writing is an important part of this role.
- to assist (if required), with the creation of operational budgets regarding all workshops at The Higher Space

Creative Development and Performance

Working closely with the Artistic Director and Education Co-ordinator, the post holder will:

- look for opportunities to bring aerial performance opportunities to Wired Aerial Theatre's aerial academy groups
- contribute to the creative development of Wired Aerial Theatre's youth and community performance projects including working as a performer, choreographer, or creative assistant to the Education Co-ordinator and Artistic Director as required
- be responsible for supporting undergraduates, students and young people in various projects
- attend training and development sessions as required to ensure that a level of physical fitness and high performance standard is maintained

Communications and Administration

Working closely with the Artistic Director, Education Co-ordinator and Company Administrator the post holder will:

- attend company meetings as required
- contribute to the writing of reports on education, training and performance projects
- assist in the promotion of the workshop and training programme as required including creating and circulating promotional material to relevant groups and individuals and visiting educational venues and delivering PP presentations
- maintain a presence for Wired Aerial Theatre on social media channels including Facebook, Twitter and others
- answer the telephone and respond to voice mail, written and personal communications
- ensure documents are filed and maintained efficiently

General

As a core staff member of Wired Aerial Theatre, the post-holder will:

- undertake any other duties relating to the general running and organisation of the company as required
- attend photo shoots, filming sessions and interviews as required
- develop and promote Wired Aerial Theatre at all times, and maintain good relationships with suppliers, clients, partners and other third parties necessary to the successful delivery of the company's work
- be a key holder for The Higher Space
- drive company vehicles when asked to do so
- take an active role in the strategic development of the company's work.
- attend in-house training and professional development sessions with the company when asked to do so
- ensure that all technical systems devised and implemented by the company are adhered to at all times
- uphold and promote the company's equal opportunity policy and practice

Key Skills and Experience

- Experienced performer
- Inspiring teacher
- Excellent organisational skills and the ability to handle many projects, priorities and deadlines simultaneously.
- Experience working in a fast-paced creative environment
- Solid experience teaching and delivering a wide range of workshops, lessons, skills and classes.
- Drive to continually develop and broaden your skill base
- Strong interpersonal skills
- A problem solving, can-do attitude
- Hold a current First Aid Certificate.
- Competent driver
- To be enthusiastic and flexible.

This job description is not exhaustive and the post holder may be required to undertake other duties from time to time within the general scope of the post.

Special conditions of the post

The post is based at The Higher Space, the creation centre for Wired Aerial Theatre. Regular local, national and international travel is required.

Expenses

Out of pocket expenses incurred in the course of your work should be agreed in advance with the General Manager and will be reimbursed subject to delivery of relevant receipts, which should be VAT receipts where applicable.

Time Off In Lieu

Sometimes the work requires long and unsociable hours and staff can take Time off in Lieu (TOIL) of additional hours worked by agreement with the Directors.

Holidays

The post holder will be entitled to 20 days paid holiday each year (pro rata), in addition to statutory holidays, for the period of this contract, the dates of which should be negotiated with the General Manager.

Structure

Wired Aerial Theatre is a company limited by guarantee with a small board of directors, who constitute our employers. From time to time you may be asked to attend board meetings to present aspects of your work.

Probation period 3 months

Notice Period 3 months